



**U.S. DEPARTMENT OF STATE
VIRTUAL FELLOWS PROGRAM
PROJECT DESCRIPTION – EB/TPP/AGP**



This project seeks a Virtual Fellow to serve with the **Office of Agriculture Policy in the Bureau of Economic and Business Affairs (EB/TPP/AGP)**, as **Presentation Development Project Leader**.

Fellow Location: The Fellow will serve virtually. Relocation is not required.

Project Name: U.S. Agriculture Policy Presentations

Project Description: U.S. agriculture includes not only wheat, potatoes, corn, oranges, apples, poultry, beef, pork, lobsters, and salmon but also soybean, flowers, wine, oilseeds, and seeds. In the 21st century, farming continues to be transformed with the introduction of new technology in management and distribution, and agriculture biotechnology is changing farming worldwide. We seek a Virtual Fellow to help develop training and outreach material on United Nations (UN) mandated multilateral and regional organizations for food and agriculture.

Potential Fellow Taskings: With all the advances in agriculture and international trade, international and regional organizations are becoming more active and influential on global food and agriculture. The Virtual Fellow will be expected independently to research and develop multimedia training and outreach material to help the State Department, its partners and audiences to better understand the international policy environment. This includes preparing material explaining the structures, purposes, visions, and priorities of organizations like the Codex Alimentarius, World Organization for Animal Health, the International Plant Protection Convention, the UN Food and Agriculture Organization, the World Health Organization, the World Trade Organization's Sanitary and Phyto-sanitary Committee, the Asia-Pacific Economic Cooperation forum, and the Organization for Economic Co-operation and Development. Training and outreach material should utilize the latest multimedia and online technologies and techniques.

Program Requirements: The precepts of the Virtual Fellows Program call for Fellows to have a high degree of administrative, professional, or technical

knowledge/experience and a minimum of five years of professional experience that is directly applicable to the assigned task.

Project-specific Knowledge, Skills, or Abilities: MS PowerPoint, MS Excel, Prezi, other quantitative analytical and presentation software, html, wiki, online social media –including Facebook, Twitter, LinkedIn. Both a strong scientific background and a strong public policy background would be very helpful.

Clearance: The Fellow must be a U.S. citizen and must receive a Public Trust determination prior to starting his/her service. The Virtual Fellows Program staff will work with the accepted candidate to obtain the Public Trust determination. (Note: A candidate is NOT required to have a Public Trust determination prior to applying for this project.)

Remuneration: The Virtual Fellow will be appointed to the federal civil service as an intermittent, unpaid consultant. The Department assumes no responsibility for providing any salary or benefits to the Fellow in connection with participation in the Program.